



Yatinkumar Nai

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Professional Summary

- ❖ Responsible for training the incoming and existing workforce. Communicate operational procedures, customer feedback, sales and other necessary reports to the team and management; collate and present data as needed for weekly and monthly reports.
- ❖ Ensure all team members are committed to guiding policies and house rules
- ❖ Highly focused in **Production/Operation** with **8 years** of experience in **Manufacturing Industry**. Proven record of managing **Production , Quality assurance and Manpower planning** successfully. Adaptable and motivated, continuously developing opportunities that further establish business goals.
- ❖ Seeking a position to utilize my **Technical and Management** skills and abilities with the organization that offers professional growth while being resourceful, innovative and flexible and be a part and parcel of organization's growth.

Experience

ASSISTANT OPERATION MANAGER

UK Bi-fold Door Factory, Croydon ,UK

July 2021- Present

- Provided optimal levels of customer services for clients.
- Hired and trained all applicants in Factory requirement.
- Evaluated operational reports and ensured compliance to all company policies and procedures.
- Maintained an inventory of supplies and prepared records of various receiving and transfers.
- Monitored work of department managers and ensured adherence of company standards.
- Analyzed Factory efficiency and productivity and resolved all problems.
- Organized security exits according to safety codes and standards.
- Evaluated Factory and ensured proper security.

WEAVING MANAGER

Arvind Textile Mills, Ahmedabad, India

Sept. 2016-July 2020

- Maintaining target production
- Maintain machine wise spare consumption report
- Maintaining record as per SOP
- Production follow -up as per PPC Plan
- Quality control of fabric
- Handling Manpower at Shift wise
- Generating/ maintaining MIS report like Breakdown of Machines, training report, consumption report etc.

- Prepare QC and Rejection Reports.
- Work closely with Weaving QC/Quality control in charge to drive continual improvements in QA/Quality Assurance/Function.

PRODUCTION SUPERVISOR

Chiripal - Nandan Textile mills, Ahemdabad, India

July 2015 - Sept. 2016

- Develops and Implements Production Policies and Procedures.
- Delegates Manufacturing tasks so that can meet production deadlines
- Communicates expectations to production workers and appraises their performance
- Educates Production team members about preferred occupational health and safety practices
- Evaluates new production equipment
- Reports on team performance to production manager.

GET (Graduate Engineer Training)

Fairdeal Filament ltd, Kim, Surat, India

June 2014 - July 2015

- To ensure that looms run to optimum efficiency for the fabric style being produced.
- Manage and maintain a share of looms on any set week and help where needed if needed on others.
- Place gears into looms and prepare everything needed for weaving function to commence.
- To ensure accurate start-up of new warps, checking construction, design against production sheet and passing standard. Ensuring the quality checklist is completed and tickets signed for each new warp.
- To ensure the general maintenance of the looms – in response to breakdowns and in line with the preventative maintenance program.
- To maintain all safety aspects of the looms i.e. all control buttons, safety guards.

FLOOR SUPERVISOR

Shree Dinesh Mills, Vadodara, India

Dec 2010 - Sept 2011

- Check production output according to specifications
- Supervised efficient working of assembly and finishing department at end of every shift.
- Administered production levels and ensured compliance to all customer requirements.
- Coordinated with production manager and evaluated all production requirements and ensured transition of shifts.
- Evaluated work of all temporary employees.
- Maintained production logs and prepared weekly output reports for same.
- Assisted training administrator in developing various programs.
- Submit reports on performance and progress
- Identify issues in efficiency and suggest improvements
- Train new employees on how to safely use machinery and follow procedures
- Enforce strict safety guidelines and company standards.

Accomplishments

JOB RESPONSIBILITY :-

- Manpower planning and deployment
- Ensuring availability of resources like Man, Machine and Raw material in time as per production plan.
- Attending a daily & monthly review meeting.
- Ensuring quality of manufactured product as per standard norm.
- Training of manpower for the required skill.
- Minimal wastage of raw material and resource.
- Implementation of 5S at the shop floor.

Achievement @ Arvind Ltd. :-

- Lowering absenteeism of workers from 20% to 9% -
- Improved work Efficiency from 80% to 87% -
- We are developing a new SOP for Smart work.

PERSONAL STRENGTHS :

- Good man management skill
- Self motivated.
- Committed
- Decision making skills.
- Analytical skills.

Academic Achievements:-

- Completed Designing of CAD in ATIRA (Ahmedabad Textile Industrial Research Association) at Ahmedabad.
- Participate the National FOOTPRINT -2012(Hand Loom) event in MSU college, Baroda.

Education

University of Worcester, Worcestershire, England - Master of Business Administration in Operation Management (January 2021- June 2022)

Grade: Merits (Awarded: June 2022)

Relevant Coursework Completed: Financial Decision Making for Managers, Strategic Resourcing and Talent Management, Strategy and Sustainability in the global economy, Strategic marketing in the digital economy, International operation management, Innovation entrepreneurship and delivering change, Research method.

Maharaja Sayajirao University, Baroda, India – Bachelor of Engineering in Textile Technology (2012-2014)

Grade: Second class (Awarded: June 2014)

Relevant Coursework Completed: Applied Mechanics, Textile Chemistry, Yarn Manufacturing, Spinning, Weaving, Textile machine control and quality management, electrical engineering fundamental, Textile Testing, Fabric structure, Industrial engineering & operation research, Engineering of Textile structure, Man-Made fibre Technology, Technical Textile, Garment Technology, Textile production management & costing.

Personal Information

Date of Birth: 11 July 1992

Gender: Male

Nationality: Indian (Asian)

Marital Status: Married

Volunteer: BAPS Swaminarayan Sanstha

Interests

Meditation, Performing Tabla, Making a good friends, Reading a spiritual book, and Playing Cricket.

Language

English, Hindi, Gujarati.