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| **Mobile:** 07572433002 | DBS: Clear **(Up to date system)**  **Email: Tommi.charlish@wsc.ac.uk** | **Sex:** Female |

**EDUCATION & QUALIFICATIONS**

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| --- | --- |
| 2016- Present day  2014 – 2015  2010 – 2014 | **University of Bedfordshire**  PhD – Social Justice  **University of Bedfordshire**  Masters of Arts – Physical Education and Sport Pedagogy  **University of Bedfordshire**  Bachelor of Arts (Hons.) Physical Education (Secondary) Leading to the award of Qualified Teacher Status |
| 2008 - 2010 | **Chelmsford Sports College ,** Chelmsford , Essex  BTEC National Diploma in Sport and Exercise Science;  Distinction Distinction Merit |

**EMPLOYMENT**

**West Suffolk College/ Suffolk University** (Lecturer of Sport and Exercise Science and Course Leader BA (Hons) Applied Sport):

* To manage the BA (Hons) Applied Sport Degree
* Prepare and teach Higher Education classes
* To ensure all university policies and practices are adhered too.
* Producing and planning assessment
* Assessment reviews
* Attending Board meetings
* Creating and designing a new course.

**PSS secure care group children’s homes- Head of education and training *(management)***

* Source training opportunities and provisions that suit as required
* Source funding opportunities, to support training and progression.
* Ensuring all staff are adequately trained (in all areas required to perform their duties, in line with requirements.)
* Participate and successfully complete the necessary training for self, in order to develop one’s own knowledge and understanding.
* Plan specific training sessions and deliver to staff.
* Assist in the Auditing documents.
* Activity monitor and update requirements and legislation’s.
* Motivate and guide staff in the provision of a high standard of service
* Take on the role of on call as and when required.

**Hylands Academy Secondary School** (Teacher of PE and Science)

* Planning lessons both Science and Physical education
* Teaching a variety of lessons and content.
* Working with a variety of year groups; 7,8,9,10,11 (GCSE- A Level/ Btec (Year 12 and 13))
* Delivering assemblies
* Running extra curricula clubs
* Attending professional development sessions
* Writing class reports / year and form reports
* Parents evening
* Constructively developing behaviour action plans

**Virgin Active/ University of Bedfordshire - Research Assistant**

* Meeting and collaborating with CEO’s , researchers and other members of staff
* Tracking and documenting data
* Creating documents and spreadsheets
* Marketing and promoting
* Creating presentations
* Sharing data
* Preparing and presenting persuasive business plans,
* Developing and implementing programs and providing the ongoing support structure.

**University of Bedfordshire; Hourly paid Assistant lecturer of Sport Education (***Part time)*

(December 2014- April 2015 )

* Lecturing to Undergraduate students
* Marking Undergraduate assignments
* Planning lectures
* Assisting main lecturer
* Attending professional development sessions and meetings

**OTHER QUALIFICATIONS & ACHIEVEMENTS:**

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| * Digital skills training * GPDR * Prevent * EDI * Safeguarding * Health and safety * Designated safeguarding officer * Domestic abuse basic awareness * CSE – protecting children * Incident reporting * First aid * Equality and diversity * Data protection * Display screen equipment * E-safety * Behaviour management | * Classroom assessment strategies * Tracking progress data * How to write reports, documents and Excel * Football Association Level 1 Community Coach * First aid and emergency aid at work * Gaelic football level 1 and 2 * Athletics official level 2 * Swimming instructor level 2 * Ball and racket level 1 * HSLA /CSLA * Boxercise advanced instructor * Sailing instructor level 2 * Dance coach / leader * Health and fitness instructor * Rugby RFU level 1 |

**INTERESTS & GENERAL INFORMATION**

I am an enthusiastic and hardworking individual with the desire and determination to succeed. I am open to new experiences and adventures. I enjoy a variety of activities in my spare time, from outdoor adventures to quietly reading. I also enjoy socialising and I am renowned for being confident and building relationships quickly and effectively.

I have a great enthusiasm for life and I am willing to push myself however I can.

I operate both proactively and reactively depending on the task in hand and I have the experience to use my own initiative, whilst being a reliable individual with well-practiced time management skills.