TOM DISLEY

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**Volunteering**

# Chrysalis Foundation: 2012

Whilst at the Chrysalis Foundation I helped mentor children in care in preparing them for further education.

# Cancer Research: 2011-2013

During my time at Cancer Research, I helped in a local high street store. My roles included working with customers and helping take stock to ensure the successful functioning of the shop.

# NHS Foodbank: 2020

During the Corona Virus pandemic, I helped volunteer at my local hospital. I helped set up the food banks and handed out donations to the workers at my local hospital in thanks for their efforts during the pandemic.

## EDUCATION

### University of Manchester

2017-2020

BA (2:1) - Politics, Philosophy and Economics

### Highgate School

2005-2016

A-Levels: A\* Economics, B Religious Studies, B Ancient History

9 GCSE’s A-C

## WORK EXPERIENCE

**Account Manager –** *JLA Speakers Bureau*

April 2024 – February 2025

Whilst an Account Manager at JLA, I specialized in advising on and providing conference and after-dinner speakers, facilitators, awards hosts, comedians, and cabaret acts for corporate, industry, and public sector events. I worked closely with clients to understand their unique needs and deliver tailored entertainment and speaking solutions that enhance the success of their events.

In this role, I acted as the primary client liaison, offering expert guidance on talent selection to ensure alignment with event objectives and audiences. I managed all aspects of the booking process, from initial enquiries to post-event feedback, ensuring seamless client experiences. I collaborated with internal teams and talent representatives to deliver high-quality outcomes and consistently build and maintain strong client relationships to drive satisfaction and repeat business.

**Account Executive** – *JLA Speakers Bureau*

December 2021 – April 2024

In this role, I took full responsibility for coordinating all logistical arrangements, including organizing travel for talent and ensuring effective communication between clients and internal teams. I played a key role in developing and maintaining strong relationships with clients, ensuring smooth account management and overseeing all aspects of the booking process. I worked with talent such as Brian Cox, Louis Theroux, Rory Stewart and Alastair Campbell. This required me to manage their demands to the client. I expanded my expertise across a wide range of sectors, including thought leaders, political figures, comedians, and musicians, while staying up to date with the latest emerging talent. Additionally, I represented JLA at conferences, awards ceremonies, and private events, offering exceptional service on-site to both clients and talent.

**Site Assistant** – *Foritsmere School*

September 2020 – December 2021

During the COVID-19 pandemic, I worked full-time as a site team member at a local school, where I was responsible for maintaining both the school buildings and grounds. My duties included opening the school, coordinating deliveries, and handling repair and restoration tasks such as painting and general upkeep. As the only junior team member retained during the lockdown, I independently managed a variety of tasks, demonstrating strong problem-solving abilities, reliability, and attention to detail. I effectively prioritized my work in a fast-paced environment, ensuring that essential services were consistently maintained despite the challenging circumstances.

**Camp Leader** – *Active Day Camps*

June 2019 – August 2019

During a summer vacation at university, I worked as a camp leader at a summer camp for children aged 5 to 12. I was responsible for organizing and overseeing sports and indoor activities for groups of ten children, ensuring their engagement and safety. This role required strong leadership, effective communication, and the ability to foster teamwork among the children. These experiences developed my organizational skills, adaptability, and capacity to manage diverse responsibilities under pressure

**Chef** – *Dawsons Corner*

September 2018 – March 2019

While at university, I worked as a chef in a busy restaurant, managing evening and weekend shifts as the sole chef in a high-demand kitchen. This role required me to perform efficiently under pressure, maintaining speed, precision, and quality in a fast- paced environment. It strengthened my ability to manage time effectively, prioritize tasks, and deliver consistent results.

**Internship** – *Tosca Fund*

June 2018 – July 2018

I completed a ten-week internship with a leading private equity fund managing assets exceeding £4 billion. During this time, I gained hands-on experience by shadowing operations and assisting in the confirmation of trades. I developed proficiency in Word and Excel, alongside sharpening my ability to resolve disputes effectively with counterparties. This experience enhanced my analytical skills, attention to detail, and problem-solving capabilities.

### Hospitality Jobs

**Barman/Waiter** – *Lord Palmerston* - September 2016 – March 2017

**Commis Chef** – *The Ninth* June 2017 – September 2017

As a commis chef at The Ninth, a Michelin-starred restaurant, I was responsible for tasks such as setting up tables and polishing cutlery and plates to maintain the restaurant’s high standards. This role demanded rigorous attention to detail, seamless collaboration within a dynamic team, and a commitment to maintaining high standards under pressure. These experiences instilled a strong work ethic, adaptability, and the ability to uphold exceptional standards - qualities required for roles within a professional environment.

In my role as a barman and waiter, I successfully managed bar operations while serving multiple tables simultaneously, demonstrating strong multitasking and time- management skills. I was entrusted with responsibilities such as opening the premises, conducting stock checks, changing kegs, and maintaining equipment standards by cleaning the lines. This experience refined my organizational abilities, attention to detail, and commitment to delivering exceptional service.

**Referee** – *Amateur Football Alliance*

2011–2016

I qualified as an amateur football referee at the age of 13, officiating numerous matches over the next five years. This role honed my ability to perform under pressure, make decisive judgments, and communicate effectively in challenging situations. I developed strong leadership skills, including the capacity to manage and diffuse tense moments through clear communication and fair decision-making, qualities directly transferable to roles requiring client relationship management and conflict resolution.