

SIMON BETTERIDGE

EMPLOYABILITY COACH

SB

CONTACT

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QUALIFICATIONS

2020

Institute of Employability Professionals – Accredited
Learning Partner – Level 2

EDUCATION

2018 - 2019

PGCE, QTS - Outstanding
Birmingham City University &
Rivers Teaching Alliance

2009 - 2016

BA Honours Degree in History
Open University

2003 - 2005

A2 Level Law: A
A2 Level General Studies: A
A2 Level Philosophy: A
NEW College West Yorks.

SKILLS

Educational Mentoring
Leadership
Quality/Compliance
Verbal & Written Communications
Event Planning & Coordination
Safeguarding
Employability & Labour Markets
Account Management
MS Software intermediate
/advanced

PROFILE

I pride myself on my leadership skills that enable me to motivate individuals and teams, ensuring that, with my support and guidance, they can meet, excel and deliver measurable results.

I am a confident individual that enjoys interactive roles and I excel in both Networking and building long lasting working relationships with a variety of individuals ranging from customers and colleagues to local government, authorities and supply chain networks.

I possess strong organisational and strategy skills, allowing me to perform a variety of roles and duties: a skill that also is valuable when prioritising my resources and managing my own workload and that of a team.

I am forward thinking and enjoy implementing new practices and procedures that improve efficiency, not being afraid to take the lead or suggest ideas.

Ultimately, I am an individual who is driven to excel in all aspects of a role I occupy, to help and improve those both around me and that I work directly with

EXPERIENCE

EMPLOYABILITY COACH | THE SALVATION ARMY | 2021 - CURRENT

The main purpose of this role is to co-ordinate an open-access Employment Plus Local service to assist individuals in addressing barriers to finding and sustaining employment (and includes digital access under the government- backed digital poverty scheme).

This involves, but is not limited to, the provision of practical support; so that people may develop skills and knowledge to overcome barriers to entering employment. This is achieved by preparing and adapting tailored employability action plans, having a thorough and current understanding of the local labour markets, as well as developing and maintaining professional relations with internal and external stakeholders.

Throughout my time on the Job Entry Targeted Support (JETS) programme I have: -

- Consistently rated "Outstanding" by both internal and external Quality Managers in monthly audits.
- Achieved an average audit and compliance rating in excess of 96%
- Highlighted numerous safeguarding issues; acting upon these within due process to provide individual and appropriate support for the participants who have then gone on to attain employment
- Involved in and presented several online Jobs fairs; day- long virtual jobs fairs, in which I have been closely involved in recruiting employers to showcase opportunities within their organisations to JETS participants, and which received feedback including "TSA are Jobs Fair pioneers on JETS". Several participants on JETS secured employment as a result.

EXPERIENCE (continued)

- Additional project work where I created, designed and upgraded several documents, both internal and for external consumption, e.g. "Session Directory" and "Jobs Fair flyers, posters, signatures and banners". The directory streamlined the information on JETS product for partner agency users and contributed to greater uptake in referrals as a result. My work for the Jobs Fairs aided increased registrations for the virtual Jobs Fairs in which I have played a key role; e.g. my suggestion and creation of Job Fair signatures that all team members were requested to include in their email communications to raise awareness of each of the events.

- Mentored EC's, EDC's and HR staff across TSA to increase effectiveness of team delivery. I lead by example and have demonstrated my collaborative approach by sharing my knowledge (and passion for supporting participants) with internal and external colleagues. This includes mentoring new members of the team, coaching HR staff invited to present at Jobs Fairs and developing close, productive working relationships with Shaw Trust.

- Daily presentation of various group, one-to-one, jobs broadcasting and safeguarding intervention sessions, delivered via Teams and tailored to each participant to facilitate and support their journey into sustainable employment. This has been achieved working within strict KPI guidelines and deadlines; including completion of all personalised notes, confirmation and management of attendance and responding to and resolving participant concerns and queries.

TEACHER | PERRYFIELDS PRIMARY PRU | 2019 - 2020

A class teacher position within a school working with students that have been excluded from mainstream school due to a variety of social, emotional and mental health needs that couldn't be met in these schools.

My role has included planning & delivering lessons, writing, modifying & monitoring individual education plans as well as creating & submitting of Educational Health Care Plans to the Special Educational Needs Services so pupils can move on to a suitable provision so they can continue with their education.

I've also been active within the unit planning, organising & managing off site trips with the children with the appropriate risk management in place.

TRAINEE TEACHER | THE RIVERS ALLIANCE ACADEMY TRUST | 2018 - 2019

Teacher training experience at three different schools in the county as part of my teacher training to attain PGCE and QTS status.

HISTORY DEGREE STUDENT & STAY AT HOME PARENT | 2008-2019

RECRUITMENT CONSULTANT | HAYS RECRUITMENT | 2007 - 2008

Creating & maintaining business relationships, candidate selection, compliance control, referencing & creating online campaigns.

HOBBIES & INTERESTS

Military History
Local History
World Politics
Classical Literature
Philosophy
Cricket