

Sheree Vinodrai

Contact details

Address:

10 mayfield crescent,
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Skills

- Passion for organisation and time management
- Reliable and punctual
- Attention to detail
- Multitasking abilities
- Problem solving
- Verbal and written communication

Work history:

2019-Current

Salon Manager & Advanced nail technician

V spa nails, Newquay Cornwall

- Handled bookings daily and out of hours via online booking system/ social media and by telephone
- Dealt with customer queries and complaints
- Provided training and new staff to maximise performance
- Grew client base through customer service skills
- Carrying out a range of services to meet the clients needs

2017-2019

Nail Technician

Jenny spa nails, Truro, Cornwall

- Responded to customers requests concerning nail enhancements
- Handled bookings via online booking and telephone
- Sanitised work stations and equipment
- Carrying out a stock check and ordering any items needed
- Filing and organising paper work
- Carrying out a range of treatments to meet customer needs

2017-

Spa Assistant

Headland hotel, Newquay, Cornwall

- Set up changing rooms with towels, robes and flip flops
- Replenish products in all rooms to maintain adequate supplies for staff and guests
- Monitored temperatures and chemicals of all pools
- Filing and organising paperwork and confidential documents

- Greeted customers with a friendly and helpful approach

Education:

Newquay Tretherras- GCSE's

- A* English literature
- A* Art&Design
- A Geography
- A Catering
- B Business Studies
- B Science
- C Maths
- C English language

Truro college-

- Nvq level 2 diploma in beauty therapy
- Nvq level 3 diploma in nail services

