Scott Flanagan

Branch Manager

Leaders in St Albans

12 Castle Mead, Hemel Hempstead

07557878590

[scottgflanagan@hotmail.com](mailto:scottgflanagan@hotmail.com)

I am a hardworking, driven, focused, positive people person. I have an extensive background in sales, customer service and working as a team member in a variety of industries. I am IT literate and fluent in English and Spanish both written and spoken.

Over the past few years i have been working in the property industry where i have been promoted various times and now run two branches, the first an office of 10 people and the other a team of 4. During this period i have built up my team building skills, management of staff and business development.

**Work Experience**:

**January 2019 – Current Role: Branch Manager (Leaders):**

* Running a team of 10 people
* Works towards targets
* Business Generation
* Carrying out assessments and listing properties. - Build and maintain strong client relationships. - Identify client requirements and match those to our property portfolio. - Handling of tenancy agreements.
* Leasing with contractors, landlords and tenants

**January 2017 to January 2019: Senior Negotiator (Leaders)**

- Working to targets

- Leasing with landlords and tenants

- Lettings of properties

- Business generation

- Promoted to Branch Manager

**April 2014 to January 2017: Negotiator (Leaders)**

* Leasing with applicants in order to find them properties
* Working within a team
* Working to targets
* Floorplans
* Property photography
* Making properties live online and working on the adverts
* Promoted to Senior negotiator

**March 2011 to March 2014: Supervisor All’s Well Gibraltar**

* Leasing with applicants in order to find them properties
* Working within a team
* Working to targets
* Floorplans
* Property photography
* Making properties live online and working on the adverts

**Skills**

* Team Building
* Business development
* Excel and Software
* Team management
* Business development

**Education:**

* ESO diploma from IES Mediterraneo
* City and Gate diploma for Customer service and property management
* City and Gate GSCE for Maths and English
* Propertymark Arla qualification