**Sarah Yeboah**

Location: London

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***Professional profile:***

I am a confident, energetic person who is passionate about work in a fast-paced environment and is able to take initiative and work unsupervised. Possessing a friendly approach and able to relate to people from many different backgrounds.

I have currently finished studying BTEC business level 3 which I obtained a distinction star

I am currently studying a business management degree (marketing) at Westminster University

***Core skills:***

• Excellent communication skills

• Great customer services skills

• Friendly, polite and approachable

• Business skills

• Team work

• Critical thinking

***Education& Training:***

BTEC Level 3 Business studies, City and Islington College September 2018-2021

Distinction star

GCSE-Secondary school-Kelmscott school London September 2013-2018

Maths: 4

English: 5

Business and Enterprise NCFE level 2: Merit

Re: 5

ICT: Pass

***Achievements:***

• Prefect

• Helped plan events

• tea time sessions interacting with elderly people in Walthamstow, getting to know them and their pass experience

* Event management

***Work experience & Employment:***

**Cartoon Passion:**

• (2016) I had work experience in a show (comic con) at London expo, I dressed up as a bunny rabbit taking pictures with customers

**Pyramid pharmacy**:

(2017) I had an opportunity to work with a pharmacy helping them around the shop checking for items that need ordering and help stack products, I also worked alongside the pharmacist to help put together customer prescriptions

**UBS Bank:**

(2017) attended a work programme at UBS bank a global finical services firm who work with private, corporate and institutional clients.

**Media com:**

• (2018) I Attended a 4-week programme at media com Holborn, a media company that uses data, technology and creativity to design communications strategies that build brands and generate sales.

**Arsenal:**

• (2019)-As part of level 2 business course, I teamed up with Arsenal stadium north London; to come up with a new product they could potentially sale in the future.

**Kiya cosmetics: 2021**

**Operations assistant**

Made organic, vegan and Cruelty free hair care and skin products for all skin types. I also planned and attended events where I often had to interact with customers and potential clients this allowed me to showcase my excellent customer sales skills where I was often complimented by customers for my amazing sales skills.

Worked with big companies such as Urban Outfitters and John Lewis supplying them with top quality hair care and skin care products which meet the industries standards.

**Santee:2022**

***My brand:***

Business admin and social media marketing, for my own brand. Selling luxury handbags.

Attending events where I interact with customers and potential clients, who may want to stock my bags.

***Pad London: 2022***

***Marketing and promotions sales assistant:***

Worked with brand such as grubby, promoting their services and products to the public, and at events. I also networked with other sales advisors in ways to make pitching and selling more effective.

**Events:**

Treasure chest

Jami

BOB expo Manchester

Honey for wounds pop up event

Comic Con

Anime & Gaming Con

Reference:

Available upon request