

Ivan Stuber.

Bussines Finance Graduate

Hello I am
Ivan Stuber

Ambitious, self-motivated, reliable, and keen to start my professional journey. I received an Upper Second class honours degree in accounting and finance and completed elective modules in business ethics and finance, as these are the disciplines I wish to forge my career in and have an authentic interest in. I am proactive, work to a deadline, have a diplomatic and tactful approach and am keen to take on new challenges. I have a National Insurance number, the right to work in the U.K., and am available for work immediately.

Education.

Sep 2020/Feb 2023
University of Roehampton

BSc Business Management and Finance degree
Modules: Accounting and Finance, Business Psychology, Business Organisations in a Global Economy, Business Data Analysis, Principles of Marketing, Managing People and Careers Operations Logistics and Supply Chain, Project and Cross-Cultural Management, Analysing Financial Performance, Global Financial Markets, Business Ethics and Responsible Management, Corporate Strategy and Economics of Money and Banking and Finance

Sep 2018/Jun 2020
Heathland School

BTEC Business Level 3 Extended Diploma DMM
3 A Levels

Sep 2016/Jun 2018
Heathland School

BTEC Travel and Tourism Grade C
9 GCSEs: English Language Grade 4 (C), English IGCSE Grade C, English Literature Grade 4, Mathematics Grade 4, Science Grade 4, Religious Studies Grade 4, Geography Grade 4, Drama Grade 4, D&T Food Technology Grade B

Languages.

Fluent English, Partial Greek

Interests.

History, MMA, Traveling

Experience.

● Jun 2022/Nov 2023

Customer Service Manager
at Entain Coral

- Take ownership of customers issues and follow problems through to resolution
- Able to remain patient and calm during stressful situations, and work well under severe pressure
- Keep accurate records and document customer service actions and discussions
- Analyse statistics and compile accurate reports
- On-boarding and training new employees
- Keep ahead of industry's developments and apply best practices to areas of improvement
- Control resources and utilise assets to achieve qualitative and quantitative targets
- Adhere to and manage the approved budget
- Ability to use PowerBI program

● Sep 2020/Sep 2021

Building construction site

- Ability to work as part of a team and able to understand and follow instructions effectively
- Basic maths skills to take accurate measurements while mixing materials on job sites
- Knowledge of building and construction including basic engineering methods and principles
- Good understanding of health and safety issues when working on job sites
- Capable to complete physically demanding work outdoors for long hours

● Nov 2019

Customer service for
Blackjack in Xbox Event

- Effective communication and active listening to resolve customer's questions while representing the company in a good light and respond with empathy
- Able to think critically about customer complaints and identify creative solutions such as by turning to the company's products or services
- Able to manage customer's and personal time and know when to move on, while still being professional and respectful
- Strong stress management skills to balance customer's emotions and approach their issues with a positive attitude

● May 2019/Jul 2019

Teaching Volunteer at
Heathland School

- Teaching students Maths and Geography
- Holding and preparation of lesson plans
- Assigning tasks to students
- Supporting students with their understanding of their homework by helping them interpret questions and problem solve
- Providing support with written work
- Giving students the tools to be able to work more independently
- Participating in continuing education

● Nov 2018/Dec 2018

Accounts Assistant at
Hounslow Council

- Working as a part of a team to overlook accounts and gain experience whilst working on BTEC Business level 3 extended diploma
- Accuracy and attention to detail while preparing reports and projections based on financial data
- Math skills to track expenses and evaluating budgets
- Able to handle communication between the organization and clients
- Performance of basic office tasks like filing, data entry, and mail processing
- Study of business and economic trends