



# GHANKHATHARSANI INDRAKUMAR

## ASSISTANT MANAGER - Operations

### PERSONAL PROFILE

Highly self-motivated and detail-oriented financial analyst in quantitative and analytical skills, financial modeling, planning, management reporting, forecasting and other related skills in alignment with the company's financial goals.

### WORK EXPERIENCE

#### Assistant Manager - Operations

WNS Global Services Private Ltd Dec 2021 to Present

This was massive opportunity within WNS, in which I am now committed part accounting operations from AVIVA UK Client .I was part of Reef Technology US Client -Impark US East in with the team of 12 members. I specifically handle the Philadelphia region bank reconciliation, Month close activities, landlord statements, Reconciliations with team of 2 people Members, where I look into decision making, internal controls along with that perform management reports.

#### Job Profile

- Managing 2 Associate that is mainly responsible for performing Journals, reconciliations and reporting. Standardized Prepayment accounts in my team .
- Maintaining a close relationship with the Reef Philadelphia region controller, Banking Team (Turkey) Initiating daily calls with to discuss on operational progress and agree on tasks for the following week
- Preparing daily and monthly journal entries including accruals, prepayment, inter-company transactions and treasury related entries such as cash clearing.
- Performing balance sheet account analysis and balance sheet reconciliations. Liaise with the lot managers and shared services team in escalating, resolving, analyzing on pending items and issues as needed. Assisting team during month-end and year-end financial closing.
- Performing monthly checks on general ledgers to ensure accuracy of the accounting records
- Provide regular feedback to the team on individual performance and improvements. Conduct training sessions on GLA processes to ensure the team is current with new process developments.

### CONTACT ME AT



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### SKILLS SUMMARY

Management, Team management, Leadership, Time management, Blackline platform, Smart View, Ms - office package, WAWA WEX Platform, AVID system.

CORE COMPETENCIES

- A broad understanding in general ledger accounting.
- Ability to work in fast-paced environment and meet deadlines.
- Wide experience in managing customer relationships.
- Demonstrated ability to work in a team environment with strong attention to detail skills.
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**Assistant Team Lead -Operations**

Legacy Healthcare - Jun 2020 to Dec 2021

Legacy Healthcare is well known revenue cycle management company which provide services to USA based Medical officers. Head office located in Texas, USA, Branches are located in Colombo and Chennai. This was a lateral movement within Legacy, in which I was attached to Client calls to process which performs reconciliations between Insurance and clients, by updating appropriate accounting records and being the medium of communication between the two parties where necessary. I have also collated the required performance related data for management to further develop team efficiency and effectiveness such as aging for my team on a monthly basis.

Job Profile

- Managed with 12 members which team handles the medicals bills on daily basis.
- Allocating claims which yet be paid by the insurance to the team to followup and submit daily reports.
- Analytical review for a month of calculating the reimbursement.
- Assigned daily meetings with the clients on completing the daily task and overall monthly achievement.

**Senior Associate/ Assistant Team Lead -Operations**

Healthrecon connect Sep 2016 to May 2020

Well known revenue cycle management company which provide services to USA based Medical officers. Head office located in Texas, USA, Branches are located in Colombo and Philippines.

Job Profile

- Managed with 16 members which team handles the medicals bills on daily basis.
- Was assigned 4 major laboratories to handle the full financial analysis.
- Allocating claims which yet be paid by the insurance to the team to followup and submit daily reports.
- Analytical review for a month of calculating the reimbursement.
- Assigned daily meetings with the clients on completing the daily task and overall monthly achievement.

Achievement

- Awarded for the best client communication and team leadership
- Recommended by the client to work on their laboratories shipment reports.

## WORK EXPERIENCE

### **Assistant Accountant -Online**

Medigain PLC - Apr 2015 to Feb 2016

The company is based in USA which they deals with networking Medical Insurance

#### **Job Profile**

- Maintaining and Handling Medical Bills
- Maintaining and Handling reconciliations with clients
- Training New posters
- Completing day to day work
- Updating Posting SOPs
- Handling daily calls with Clients

## WORKEXPERIENCE

### **Assistant Accountant -Online**

Routersale.com - Apr 2013 to Feb 2015

The company is based in Canada which they deals with networking Items

#### **Job Profile**

- Communicated with Dealers from USA and Canada over the phone.
- Sending quotations to dealers  
Sending Purchase Order
- Tracking the FedEx package services  
Stock maintenance  
Invoicing

## WORKEXPERIENCE

### **Management Trainee**

Printline Solutions Pvt Ltd - July 2010 to Jan 2013

The company was located in Colombo srilanka which delt selling and purchasing Laptops

#### **Job Profile**

- Managed full insurance bills
- Handled Bank accounts of Company
- Had authority to sign the checks
- Payroll

## EDUCATIONAL HISTORY

### **Higher National Diploma in Business Management**

ESoft Metro Campus - 2013

Subjects studied are Financial Decision Making, Critical Issues in Business, International Business Negotiation, Managing and Organisation Behavior, Strategic Marketing, Entrepreneurship report, Competitive Strategy and innovation Managing Operations Supply Chain management along with Business Management. Successfully completed with a Merit.

## REFERENCES

Ms. Rushdi Azad  
Deputy Manager - Operations  
WNS Global Services (Pvt) Ltd.  
Orion City IT Anton 1, 1st Floor,  
752/1, Dr. Danister De Silva Mw  
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I hereby attest that the above information is true & correct according to the best of my knowledge.

Ghankhatharsani Indrakumar

*Ghankha Tharsani*

30/01/2023

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Date