# Campaspe Leach-Clay

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#### **EDUCATION**

Guildford School of Acting Graduate First Class Honours in Acting (2020-2023)

Cambridge School of Visual and Performing Arts, Foundation Course Acting (2019 – 2020)

Clifton High School (2002 - 2017): A Levels (Maths, Drama, Textiles); 8 A\*- C GCSE's (A\* in Maths)

#### **EXPERIENCE**

Activities Manager, Cambridge School of Visual and Performing Arts Summer School, June - August 2022, Easter 2023 and August 2023

As Activities Manager I:

- took overall responsibility for the centre activities and excursion programme, to ensure that a high-quality programme was delivered,
- dealt with and created a professional rapport with different companies and vendors,
- built a reassuring and positive relationship with the students (up 120 at any one time), including those for whom English was a second language,
- on a day to day basis, devising and running different activities myself, as well as supervising the other Activities Leaders, to ensure the students were engaged throughout their stay,
- organised excursions including itinerary, transport, catering, drawing up risk assessments and arranging a good balance of fun and learning,
- responded to our clients' (parents and agents) needs, and met their demands wherever possible,
- managed up to 9 other people (Activity Leaders) in my team, training them and supervising them as well
  doing their rota,
- ensured the safety and welfare of all the students at all times, including ensuring their dietary and medical needs were met, and producing nurse reports and risk assessments using various software including Excel.

### Guildford 2021

Barista Caffe Nero Summer 2021 including working the till

Edinburgh 2019

**Volunteer Pleasance Theatre, Edinburgh Fringe** August 2019: checking tickets, seating audience members and dealing with queries.

## Bristol 2019

**Volunteer Shop Assistant, Brandon Charity Shop** February - July 2019: including using the till and taking sole charge of the shop during lunch breaks.

**Bar Staff, Highbury Vaults** March - August 2019 **Deli Staff, Falafel King** February - July 2019

#### Australia 2018-2019

Kitchen Hand and Housekeeping, El Questro Resort May -September 2018
Waiting, Waiters Restaurant March - May 2018
Runner, Natsu Supernormal January 2018
Bartender, Delaware North Australian Open January 2018

Bristol 2013-2017

Waiting, Hedge Hog Pie September - October 2018
Waiting, The Stable July - August 2017
Waiting, Wilson's Restaurant 2017
Chef Assistant, Chocolate Tart 2015
Assistant, Foodies Festival Bristol/London/Oxford Summer 2013/14/15