| Aiste Ivanova |  |  |
| --- | --- | --- |
| about meA driven individual who takes pride in creating high-quality work with meticulous attention to detail. I feel most fulfilled finding creative ways to overcome challenges using analytical skills I have learnt in the 3 years working on kitchen design projects and 2 years in the automotive industry. I enjoy collaboration and breaking down complex facts into digestible ideas, adapting my approach to suit my audience.  |  | Contact detailsAisteivanova7@gmail.com07481977195PeterboroughFull UK License |
| projects microsoft powerbi data analyst self-paced learning path (microsoft applied skills)>Completing an extensive course, covering features of PowerBI using scenarios. Accessing and processing data from different sources, including relational and non-relational sources. Preparing data sets to create dashboards and reports, adding row-level security. Managing and deploying reports and dashboards for sharing and content distribution.sales analysis - powerbi project >Using a problem statement to import, check and clean raw data for an example found on Youtube. Modelling data to ensure accurate set up of the dashboard. Using various visualisations including heat maps, tooltips. Creating date tables and measures to display different sales data for the end user.experienceaudi fleet specialist | finished vehicle solutions, dhlApril 2024 - Current>Managing Audi Demonstration fleet for Volkswagen Group>Prioritising client relationship by having regular communication with brand manager>Preparing reports using PowerBI and Excel to track KPI’s on vehicle utilisation, PO spends, booking volumes and inventory>Ordering and registering new vehicles, monitoring the 6 month lifecycle of fleet vehicles in line with the de-fleet process>Collaborating with internal teams proactively when unforeseen issues arise, liaising with the booking team to offer solutions.ford events specialist | inside track, dhlFeb 2023 - March 2024>Travelling across the country to set up and oversee events for an automotive client >Liaising with stakeholders to ensure a smooth running event>Events included product launches, exhibitions, conferences, product training presentations and test drives>Assisting with resourcing manpower, distributing work based on staff skillset and availabilityoutbound sales representative | 447 telecomsMay 2021 – September 2021>Initiated outbound sales calls to prospective clients, communicating product value and generating qualified leads as follow up appointments.warehouse operative | co-opOctober 2020 – April 2021>Picking goods in a timely manner to achieve targets>Scanning goods in as they are delivered ensuring accuracy>Employee of the Month January 2021kitchen consultant| magnet kitchensJuly 2019 – October 2020>Managing high-end retail kitchen projects from start to finish>Presenting designs based on client project specifications, discussing budget constraints and payment options>Communicating with different stakeholders at various points of the project Showroom assistant| b&qSeptember 2016 – June 2019>Managing kitchen and bathroom projects from start to finish for retail customers>Awarded Top Sales Performer January 2018>Coordinating consultations to discuss ideas and functional requirements, designing projects on software to inspire buyershobbies and interestsI am an active individual who regularly attends the gym and spends time in nature. I enjoy going to the cinema and eating out with friends. I am passionate about personal growth so I spend a lot of time listening to podcasts and audiobooks to ensure I am continuously developing in different areas of life. | EducationST PETERS SCHOOL | 2011-2018GCSEs | 2011-2016Mathematics AEnglish AScience B+6 other GCSE grades above CA-Levels | 2016 -2018Business Studies A\*Psychology CMathematics CDecorativeCertificates(Pending)Microsoft PowerBI Data Analyst - PL300 Certification Dec 2024Microsoft Applied Skills: Implement a data warehouse in Microsoft FabricAug 2024CompTIA Data+ CertificationJan 2024Google Project Management Course Certificate Dec 2022Focus Awards Level 3 RFT - Planning and Delivering Personal TrainingJun 2022National Extension College Level 3 RFT - Understanding Coaching and Mentoring Decorativeskills>Microsoft Office>PowerBI>Communication Skills>Customer service>Coordinating>Planning and organization>Problem Solving>Stakeholder liaison >Attention to detail>Administration>Collaboration |